

BOARD OF SELECTMEN MINUTES – May 11, 2015

SUNDERLAND TOWN OFFICES

Present: Mr. Bergeron, Mr. Fydenkevez and Mr. Pierce

Others: Margaret Nartowicz, Town Administrator

Behind the Camera: Marina Korpita, FCAT

- Call to order at 6:30p.m.
- Executive Session MGL c.30A, §21, ¶3 read by Chair, Mr. Bergeron. Declaration made. Motion to enter by Mr. Pierce, 2nd by Mr. Fydenkevez. Roll Call Bergeron-yes, Fydenkevez-yes, Pierce-yes. Vote 3-0. Will return to open session.
- Reconvened in open session at 7:03pm.
- Mr. Bergeron – Board met in executive session at 6:30pm for Police contract matter.
- May 4, 2015 Minutes - Motion by Mr. Fydenkevez to approve minutes, 2nd by Mr. Pierce. Vote 3-0.
- Town Administrator Search - Mr. Bergeron gave an overview of the advertisement process. Discussion regarding moving forward with filling interim position while search and hiring process for permanent town administrator is undertaken. Mr. Fydenkevez-Ms. Nartowicz has presented recommendation to invite Wendy Foxmyn next Monday for a discussion with the Board on various topics. Mr. Bergeron-need to look at financial resources available in current fiscal year and next fiscal year. Town Administrator search committee being formed; Aleks Kajstura and Russ Cranshaw have expressed interest in participating.
- Town Administrator Updates - Green Communities, North Main Street engineering services proposals and Public Safety Complex cooling system replacement bids due this month.
- Board of Selectmen Updates - Mr. Pierce-Solar evaluation process underway. Team members' individual technical evaluation being compiled. Solar team meeting this Wednesday at 7:00pm to determine next steps. Mr. Fydenkevez-Dogs must be licensed by June 1st. 120 North Main Street Planning Committee meeting this Thursday night Berkshire Design's site studies. Market study is still global rather than specific to the parcel. Mr. Fydenkevez noted abutting parcel might become available. Discussion regarding generator (highway and public safety) installation. Fire Chief has received delivery of generator. Layout will commence soon in preparation for July 1 start.
- Organizational Chart - Shift town administrator off-center, and shift other positions to more accurately reflect oversight. Job description review next week. Communications Protocol Chart review.
- Committee/Officer Appointments (attached) - List read by Clerk, Mr. Pierce. Motion by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0. Framework for Tri-centennial Celebration Committee charge for June 1st meeting. Sunderland Telecommunications Committee - Bring charge forward and review for changes.
- Board of Selectmen Committee Designations (attached) - Motion by Mr. Fydenkevez to approve, 2nd by Mr. Pierce. Vote 3-0.
- General Accounting and Financial Polices amendments review. Bring back next meeting for Board action.
- Public Weigher Appointment - Walter Bielunis appointment request from Warner Bros., LLC read by Clerk, Mr. Pierce. Motion by Mr. Pierce, 2nd by Mr. Fydenkevez. Vote 3-0.
- Interim Building Commissioner - Motion by Mr. Fydenkevez to appoint Steve Reno through August 1, 2015, 2nd by Mr. Pierce. Vote 3-0.
- Board of Selectmen Annual Calendar – Board will review over next week and approve at next meeting.
- FY15 Appropriation Transfers - Motion by Mr. Fydenkevez to approve transfer from Selectboard Expense to Town Office Operation (Energy), contingent on funds certification, 2nd by Mr. Pierce. Vote 3-0. Motion by Mr. Pierce to approve transfer from Ch. 720 Unemployment to Vets Benefits, 2nd by Mr. Fydenkevez. Vote 3-0.
- Town Administrator Farewell Party will be held Friday, May 29th from 5-7pm at Town Office Building.
- Warrant and correspondence by signature.

Motion to adjourn by Mr. Pierce and 2nd by Mr. Fydenkevez. Vote 3-0. Meeting adjourned at 7:46pm.

Respectfully submitted,



Margaret Nartowicz

Sunderland Town Administrator

Board of Selectmen Committee/Officer Appointments

<i>Board/Committee/Official</i>	<i>LastName</i>	<i>FirstName</i>	<i>Term</i>	<i>Expiration</i>
CONSERVATION COMMISSION	GRIFFIN	CURTIS	3 YR	6/30/2015
	UNKLES	JENNIFER	3 YR	6/30/2015
ECONOMIC DEVELOPMENT COMMITTEE	LAURENITIS	FREDERICK	1 YR	6/30/2015
	TOZLOSKI	BARRE	1 YR	6/30/2015
	WARNER, JR	ROBERT	1 YR	6/30/2015
RECREATION COMMITTEE	DEANE	SHANA	1 YR	6/30/2015
TOWN COUNSEL	KOPELMAN AND PAIGE, PC		1 YR	6/30/2015
VETERANS AGENT	UPPER PIONEER VALLEY VETERANS DISTRICT		1 YR	6/30/2015
VETERANS GRAVES OFFICER	CONLEY	JANET	1 YR	6/30/2015
VETERANS MEMORIAL OVERSIGHT COMMITTEE	CONLEY	JANET	3 YR	6/30/2015
	BECKLEY	STUART	3 YR	6/30/2015
ZONING BOARD OF APPEALS	NEURMINGER	TODD	1 YR	6/30/2015
ZONING BOARD OF APPEALS ASSOCIATE MEMBER	WILLIAMS	JONATHAN	1 YR	6/30/2015

Board of Selectmen Committee Designations

<i>Board/Committee/Official</i>	<i>LastName</i>	<i>FirstName</i>	<i>Term</i>	<i>Expiration</i>
CAPITAL IMPROVEMENTS PLANNING COMMITTEE	VACANT		1 YR	
ECONOMIC DEVELOPMENT COMMITTEE	PIERCE	DAVID	1 YR	6/30/2015
FRANKLIN COUNTY SOLID WASTE REP	BERGERON	SCOTT	1 YR	6/30/2015
FRCOG COUNCIL REPRESENTATIVE	FYDENKEVEZ	THOMAS	1 YR	6/30/2015
HOUSING COMMITTEE	BERGERON	SCOTT	1 YR	6/30/2015
SOUTH COUNTY SENIOR CENTER BOARD OF OVERSIGHT	FYDENKEVEZ	THOMAS	1 YR	6/30/2015

